



MEETING held GMT+8 on 10th November 2019 via Go to Meeting

PRESENT:

Margaret Brade (Chair)	Paul Lam	
Sarah Malia	Pat Lawson	Elizabeth (Libby) Hill
Aileen Bonaparte	Winnie Lo	

1. WELCOME & APOLOGIES

The Chair welcomed all to the meeting. Apologies were recorded from Tang Ching Lau and Dave Carter who are travelling and Jocelyn Simpson for family emergency. Rosalie Rudduck also sends apologies for missing meeting.

2. MINUTES OF LAST MEETING

The minutes of the meeting of 6th October 2019 were approved. All agreed. Jocelyn Simpson to send PDF to Dianne McGrath for the website.

JS

3. MATTERS ARISING (not otherwise on the agenda)

3.1 Scholarship Committee:

AB,
LH, PL

3.1.1 Paul Lam suggested that the scholarship form request a photo and references. While all agreed that references should be requested, the photo was generally felt to be a legal liability issue. Paul Lam felt we should not limit the number or type of references. Request for at least two references will be added to the form.

3.1.2 Paul Lam gave an update on the receipt of scholarships for the annual workshops. Pam Kirchner cannot attend the June workshop and Caroline DeMoise is uncertain of her availability, but Pat Webber did accept for the January workshop. All were honoured to be recognized.

3.1.3 Paul lam nominated three instructors for scholarships to the January workshop: Rani Hughes, Anastasia Yianne, and Janna Soloska. Board approved funds of \$7065 expense.

- 3.2 David Dorian Ross/Optom VA referrals:** Pat Lawson reported that the David Dorian Ross program is only available through Optum insurance not the Veterans' Administration. Ross is waiving initial fees for TCHI instructors until December 1, 2019. Paul Lam added that the NAOC and CDC will receive new applications and evidence from TCHI. David Dorian Ross does not have such evidence nor the support of the VA or CDC. Pat Lawson recommends that this item be removed from future agenda.

Pat L



3.3 Formal recognition of TCHI with 'Exercise Association of NZ' (EANZ) and 'NZ Registered Exercise Professionals' (REPs):

No new input from Tamara Bennett regarding whether TCHI should pay for the greater Exercise Association membership in NZ. Aileen Bonaparte will email Tamara Bennett for reconciliation of this matter.

4. INSTITUTE GOVERNANCE & ADMINISTRATION

4.1 Membership

WL

4.1.1 Numbers:

-MT 72 (same)

-ST 121 (same)

-Premier Instructors 936 (minus 6)

-Instructors 2687 (plus 29)

(The "Instructors" figure reflects "Standard Memberships" only. Total membership is reflected by totaling all categories and includes only those current on membership fees.)

4.2 Finance Report

Balance as of end of October 2019: \$100,476.78.

WL

Scholarships awarded so far this year total \$17,622.00. The balance in scholarship fund is \$12,367.00.

WL

5. INSTITUTE SUB COMMITTEES

5.1 Harmonization Committee: There has been a complaint from Melvyn Bowler that Maragaret Brade forwarded to board members. The complaint was discussed and the actions that have occurred to date. Everyone who has not read the complaint should do so and respond their thoughts and recommendations within three days (November 13th) and she will respond.

MB

5.2 Promotion & Resources: No report

Paul L

5.3 Research & Development: Paul Lam suggests everyone read the newsletter this month for the latest information.

Paul L

5.4 Training & Education:

5.4.1 ST Training: Paul Lam and Pat Lawson are working on the ST training for the June workshop.

Pat L
Paul L



6. ANY OTHER BUSINESS

6.1 Review of Administrative Systems

No report

Chair

7. KEY ACTIONS

Item 2 Jocelyn to send PDF of approved Minutes to Dianne.

JS

Item 3.1 Scholarship committee to finalize draft form for scholarship requests.

AB, LH

Item 3.4 Aileen to follow up with Tamara regarding NZ CEUs.

AB

Item 5.1 Margaret is to respond to complaint.

MB.

8. DATE OF NEXT MEETING

The date of the next scheduled meeting was agreed as GMT + 8
Sunday 1st December 2019 via Go to Meeting.

Dates for 2020 had been listed on the agenda.

The meeting closed at 22:58 AEST.

Chaired by Margaret Brade

Minutes by Libby Hill