



MEETING held GMT+8 on 3rd January 2021 via Zoom

PRESENT:

Tang Ching Lau (Chair)
Margaret Brade (Vice Chair)
Winnie Lo (Treasurer)

Aileen Bonaparte
Rosalie Rudduck
Pat Lawson
Dave Carter

1. WELCOME & APOLOGIES

The Chair welcomed all to the meeting. Apologies were recorded from Dr. Paul Lam, Sarah Malia, Jocelyn Simpson, Elizabeth (Libby) Hill.

2. MINUTES OF LAST MEETING

Margaret Brade proposed and the Chair seconded that the minutes of the meeting of 7th December 2020 be approved. All agreed. Jocelyn Simpson to send PDF to Dianne McGrath for the website.

JS

3. MATTERS ARISING (not otherwise on the agenda)

3.1 Post-Pandemic World (look to the future): Margaret Brade expressed how blended learning with a combination of in person and virtual classes is becoming quite popular in the UK, and more people are participating as a result.

Chair

3.2 Annual General Meeting (AGM): 2021 AGM to be held 10 January 2021 at GMT+8 via Zoom. It was noted that this is an opportunity for members across the globe to attend.

4. INSTITUTE GOVERNANCE & ADMINISTRATION

4.1 Membership

WL

4.1.1 Numbers:

-MT 67 (same)

-ST 129 (same)

-Premier Instructors 635 (minus 18)

-Instructors 1781 (minus 109)

(The "Instructors" figure reflects "Standard Memberships" only.)



Total membership is reflected by totaling all categories and includes only those current on membership fees.)

4.2 Finance Report

Balance as of end of December 2020: \$50,029.62 WL

5. INSTITUTE SUB COMMITTEES

5.1 Harmonization Committee: No new activity to report. MB

5.2 Promotion & Resources: No new activity to report. Paul L
Chair

5.3 Research & Development: No new activity to report. Paul L
Chair

5.4 Training & Education:

5.4.1 Video to be developed to accompany virtual teaching guide, joint effort with Dr. Lam and MTs experienced in virtual teaching. Pat L
Paul L

5.4.2 Dr. Lam is nearing completion on an alternative Instructor Training Program incorporating a Step 1 self-paced online training along with a Step 2 one day workshop with Master Trainer. This would further standardize the training and make it more accessible to participants.

6. ANY OTHER BUSINESS

6.1 Ongoing discussion with Dr. Lam regarding the legal status of the TCHI website ownership. Chair

7. KEY ACTIONS

Item 2 Jocelyn to send PDF of approved Minutes to Dianne. JS

Item 4.1 Chair to contact Rani regarding her mental health contacts to write small articles of encouragement to instructors and participants monthly in newsletter. Chair

Item 6.1 Chair to follow up with Dr. Lam
Jocelyn to work with Margaret regarding updated bylaws to upload to website. Chair
JS, MB



8. DATE OF NEXT MEETING

The date of the next scheduled meeting was agreed as GMT + 8
Sunday 7 February 2021 via Zoom.

Dates for 2021 had been listed on the agenda.

The meeting closed at 21:41 AEST.

Chaired by Tang Ching Lau

Minutes by Jocelyn Simpson