

MEETING held 12.00 GMT on 8th November 2015

PRESENT:

Raymond Tang Ching Lau (Chair)
Rani Hughes
Carolyn Hotchkiss (Vice Chair)
Jocelyn Simpson
Margaret Brade (Secretary)
Philo Kaarma
Dr Paul Lam

WELCOME & APOLOGIES

Raymond welcomed all to the meeting and noted this was a special meeting in place of the meeting planned for the 15th November. The meeting was to deal with the two items outstanding from the meeting on the 1st November now the required additional time had passed.

There were apologies from Mark Hoyle who gave his proxy to the Chair.

MINUTES OF LAST MEETING

The minutes of the meeting of 1st November 2015 were proposed by Rani Hughes and seconded by Raymond Tang Ching Lau and agreed unanimously.

HARMONIZATION COMMITTEE REPORT

Regarding the matter before the Harmonization Committee regarding an MT, the following papers had been circulated to the Board in preparation for this meeting:

- The summary report and recommendations from the Harmonization Committee.
- The email response received from the MT concerned.

Following consideration of the report and recommendations and the response received it was felt this was now a matter for the Board and the Harmonization Committee was again thanked for their time. Following discussion of the issues involved it was unanimously AGREED:

- That the Harmonization Committee had followed all due process in investigating this matter since August and the Board accepted the findings.
- That the MT involved should be suspended, and that this would be with immediate effect.
- That there would be an offer to be re-trained as an MT at any point after 31 December 2016 to give an opportunity to rejoin the TCHI and MT community.
- That the TCHI family should be notified of the outcome, as all were aware of the issues following the MT involved unfortunate use of the email circulation list at the start of this issue.
- That as a general principle the Board would review any wider issues from all /any issues that it dealt with that could inform and/or improve training, communication or development.

In addition it was agreed to offer support to the MT regarding any workshops already arranged to look to provide cover to avoid cancellation if wanted and possible; CH to progress.

Carolyn, on behalf of the Harmonization Committee, thanked the Board for their patience and support and for their careful consideration of the matters before them today.

It was agreed that the Chair would send appropriate emails.

US MT Representative: It was again confirmed that Jocelyn Simpson had received three nominations within the timescales and the opportunity to send in a bio had been provided. The nominations were:

Pat Lawson – nominated by Robin Malby

Julie Oberhaus – nominated by Cathi Knauf

Mark Coffindaffer – nominated by Becky Rahe

All three nominations were welcomed and after voting it was agreed to accept the nomination of Pat Lawson and invite Pat to join the Board from December 2015 and for the term originally held by Shelia Rae.

It was also agreed that in asking Pat to join the Board she would also be asked to support Julie Oberhaus and Mark Coffindaffer to increase their involvement with the TCHI work through the sub committees to recognise and welcome their interest and develop the connections.

The Chair agreed to contact all parties accordingly.

DATE OF NEXT MEETING

The meeting on the 15th November was cancelled and the next scheduled meeting would be 6th December 2015 via VOIP Conference Call via GoToMeeting. Dates for 2016 had been listed on the agenda.

The meeting closed at GMT 13.10

Minutes Margaret Brade