



MEETING held GMT+8 on 2nd April 2023 via Zoom

PRESENT:

Dr. Paul Lam (Director)	Hillary Simon
Tang Ching Lau (Chair)	Elizabeth (Libby) Hill
Winnie Lo (Treasurer)	Pat Lawson
Margaret Brade (Vice Chair)	Lorraine Norton
Jocelyn Simpson (Secretary)	

1. WELCOME & APOLOGIES Chair

The Chair welcomed all to the meeting. Board members welcomed new member Hillary Simon. Apologies recorded from Annette Plank and Rosalie Rudduck.

2. CHANGES IN CONFLICT OF INTEREST

No changes reported.

3. MINUTES OF LAST MEETING JS

Proposed by Libby Hill and seconded by Pat Lawson that the minutes of the meeting 5th March 2023 be approved. All agreed. Jocelyn Simpson to send PDF to Dianne McGrath for posting to the TCHI website.

4. MATTERS ARISING (not otherwise on the agenda)

4.1 Consideration of Supporting Partnership with Tai Chi & Qigong as Whole Person Health Conference:

The Committee invited Dr. Lam and Rhayun Song to do a symposium. Libby Hill and other TCHI members to attend. Supporting Partnership (\$5000) declined due to challenging financial time for TCHI.



5. INSTITUTE GOVERNANCE & ADMINISTRATION

5.1 Membership WL

Numbers at end of March 2023:

-MT 70 (same)

-ST 121 (same)

-Premier Instructors 518 (down 10)

-Instructors 1608 (up 23)

(The “Instructors” figure reflects “Standard Memberships” only. Total membership is reflected by totaling all categories and includes only those current on membership fees.)

“Supporting Memberships” still in process with IT.

5.2 Finance Report

Revenue for March 2023 is \$14,812.50 made up of \$10,645.00 WL
Membership Fees and \$4167.50 Certificate Fees

Balance as at the end of March 2023: \$32,905.70

\$83,104.00 owed for administrative fees to Tai Chi Productions
(December 2021 – September 2022)

\$22,000 Website Phase 2 Upgrade

2nd Quarter Report: \$38,975.64 total expenses, \$40,985.00 total
revenue, P/L 2009.36

6. INSTITUTE SUB COMMITTEES

6.1 Harmonization Committee: MB

No new activity to report

6.2 Promotion & Resources: Chair, Pat

Pat Lawson reported on the upcoming IMTQA conference in Kansas, USA, recommending that those who live near the area attend and represent TCHI. ST Greg Zuendel of Kansas City, Missouri is on the planning committee.

6.3 Research & Development: Chair

Rhayun Song to share at symposium at Tai Chi & Qigong as Whole Person Health Conference (co-chairs Peter Wayne and Gloria Yeh).



6.4 Training & Education: Pat L

Pat reported that nearly 100 are registered for the upcoming annual June Workshop, the first in person annual workshop in USA since the pandemic.

7. ANY OTHER BUSINESS

7.1 US MTs met to discuss workshop fee consistency. Discussions ongoing. Pat L

8. KEY ACTIONS

- Item 3** Jocelyn to send PDF of approved Minutes to Dianne JS
- Item 3** Chair to compose minutes of AGM Chair
- Item 5.1** Update on Supporting Membership next meeting DPL
- Item 7** DPL to respond to MT Bill Pickett regarding his award nomination DPL
- Item 7.1** US MTs to continue to meet to discuss workshop fees Pat L

9. DATE OF NEXT MEETING

The date of the next scheduled meeting was 7th May, 2023.
Availability to be checked and date confirmed.
Dates for 2023 had been listed on the agenda.

The meeting closed at 32:37 AEST.
Chaired by Tang Ching Lau
Minutes by Jocelyn Simpson