



MEETING held GMT+8 on 5th March 2023 via Zoom

PRESENT:

Dr. Paul Lam (Director)	
Tang Ching Lau (Chair)	Rosalie Rudduck
Winnie Lo (Treasurer)	Pat Lawson
Margaret Brade (Vice Chair)	Lorraine Norton
Jocelyn Simpson (Secretary)	Elizabeth (Libby) Hill

1. WELCOME & APOLOGIES Chair

The Chair welcomed all to the meeting. Apologies recorded from Annette Plank.

2. CHANGES IN CONFLICT OF INTEREST

No changes reported.

3. MINUTES OF LAST MEETING JS

Proposed by Pat Lawson and seconded by Lorraine Norton that the minutes of the meeting 3rd December 2022 be approved, and by Libby Hill and Rosalie Rudduck that the minutes of the meeting 5th February be approved. All agreed. Jocelyn Simpson to send PDF to Dianne McGrath for posting to the TCHI website.

4. MATTERS ARISING (not otherwise on the agenda)

4.1 2023 Board Election

4.1.1 Margaret Brade agreed to compose a statement regarding election results. MB

5. INSTITUTE GOVERNANCE & ADMINISTRATION



- 5.1 Membership** WL
- Numbers at end of February 2023:
- MT 70 (up 1)
 - ST 121 (same)
 - Premier Instructors 528 (up 1)
 - Instructors 1585 (up 23)
- (The “Instructors” figure reflects “Standard Memberships” only. Total membership is reflected by totaling all categories and includes only those current on membership fees.)
- Adding “Supporting Memberships” still in process with IT.
- 5.2 Finance Report**
- Revenue for February 2023 is \$12,955.50 made up of \$11,520.50 WL
Membership Fees and \$1435.00 Certificate Fees
- Balance as at the end of February 2023: \$34,070.95
- \$83,104.00 due for 10 months administrative fees to Tai Chi Productions (December 2021 – September 2022)
- 6. INSTITUTE SUB COMMITTEES**
- 6.1 Harmonization Committee:** MB
- No new activity to report
- 6.2 Promotion & Resources:** Chair,
Pat
- Pat Lawson reported on the upcoming IMTQA conference in Kansas, USA, recommending that those who live near the area attend and represent TCHI.
- 6.3 Research & Development:** Chair
- Chair to check with Rhayun Song regarding recent studies
- 6.4 Training & Education:** Pat L
- Pat reported on the upcoming annual June Workshop, as well as Dr. Lam’s upcoming workshop in Ontario, Canada
- 7. ANY OTHER BUSINESS**
- 7.1 Discussion regarding types of awards, recognitions which DPL



should be given by TCHI.

7.2 Consideration regarding MT workshop fee consistency as a result of US agencies questioning variations in fee structure. US Master Trainers to meet, discuss, and bring back ideas to the Board. The Board could provide a suggested range of fees which may vary according to country/region if helpful. Pat L

8. KEY ACTIONS

- Item 3** Jocelyn to send PDF of approved Minutes to Dianne JS
- Item 4.1** Margaret to create statement regarding outcome of elections. MB
- Item 4.2** Chair to compose minutes of AGM Chair
- Item 7.1** Margaret to send DPL question for attorney regarding charitable organization options MB
- Item 7.2** DPL to review names and types of awards/recognitions to be issued by TCHI, respond to MT Bill Pickett regarding his nomination DPL
- Item 7.3** US MTs to meet to discuss workshop fees Pat L

9. DATE OF NEXT MEETING

The date of the next scheduled meeting was 2nd April, 2023.
Availability to be checked and date confirmed.

Dates for 2023 had been listed on the agenda.

The meeting closed at 20:04 AEST.

Chaired by Tang Ching Lau

Minutes by Jocelyn Simpson